Agenda Page1

WATERCHASE COMMUNITY DEVELOPMENT DISTRICT

MAY 14, 2019

AGENDA PACKAGE

Waterchase Community Development District

Inframark, Infrastructure Management Services

210 North University Drive Suite 702, Coral Springs, Florida 33071 Phone: 954-603-0033 Fax: 954-345-1292

May 7, 2019

Board of Supervisors Waterchase Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Waterchase Community Development District is scheduled for **Tuesday, May 14, 2019 at 6:00 p.m.** at the Waterchase Clubhouse, 14401 Waterchase Boulevard, Tampa, Florida. Following is the advance agenda for the meeting:

- 1. Roll Call
- 2. Audience Comments
- 3. Consent Agenda
 - A. Approval of the Minutes of the April 9, 2019 Meeting
 - B. Financial Report
- 4. Manager's Report
 - A. Consideration of Resolution 2019-02 Approving the FY 2020 Budget and Setting the Public Hearing
 - B. Waterchase Number of Qualified Voters 1549
- 5. Discussion of Pond/Canal
- 6. Attorney's Report
- 7. Engineer's Report
- 8. Supervisor Requests
- 9. Audience Comments
- 10. Adjournment

Any supporting material for the items listed above, not included in the agenda package, will be provided as soon as available or they will be distributed at the meeting. I look forward to seeing you at the meeting, but in the meantime if you have any questions, please contact me.

Sincerely, Bob Nanní

Bob Nanni District Manager

Third Order of Business

3A.

MINUTES OF MEETING WATERCHASE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Waterchase Community Development District was held Tuesday, April 9, 2019 at 6:00 p.m. at the Waterchase Clubhouse, 14401 Waterchase Boulevard, Tampa, Florida.

Present and constituting a quorum were:

Chairman	G. Arnie Daniels
Vice-Chairma	Salvatore Mancini
Assistant Secr	Rick D. Wintheiser
Assistant Secr	Mike Acheson
Assistant Secr	lan Watson
Assistant Seci	
iecr iecr	Vice-Chair Assistant S Assistant S

Also present were: Bob Nanni Tonja Stewart Chris Cipolina Matt Kramer Residents

District Manager District Engineer (Via Telephone) Aquatics Systems Inc. Aquatics Systems Inc.

The following is a summary of the discussions and actions taken at the Board of Supervisors meeting.

FIRST ORDER OF BUSINESS Roll Call

Mr. Nanni called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

- Mrs. Janet Hinterscheied commented on shallow waters on Pond 5. ASI informed her work will begin in the next two weeks.
- Mr. Jim Hinterschied commented on algae on Pond 13.
- Ms. Bentley commented on plants not growing near the North Bank.

THIRD ORDER OF BUSINESS

Consent Agenda

Audience Comments

- A. Approval of the Minutes of the February 12, 2019 Meeting
- B. Financial Report

Unapproved

On MOTION by Mr. Mancini seconded by Mr. Daniels with all in favor the Consent Agenda was approved. 5-0

FOURTH ORDER OF BUSINESS

Manager's Report

- A. Discussion and Vote on ASI Midge Fly, Sportfish and Aquatic Plant Contract
- Discussion ensued regarding fish stocking six months after aerator installation.

On MOTION by Mr. Daniels seconded by Mr. Wintheiser with all in favor the ASI Midge Fly, Sportfish and Aquatic Plant Contracts were approved. 5-0

B. Discussion and Vote on Final Aerator Site Plans for Star and Vertex

• ASI commented that the most efficient way to aerate Ponds 13 and 14 is to put a single

electric drop on one side of the road versus two sides of the road.

• Approval from HOA must be obtained.

On MOTION by Mr. Daniels seconded by Mr. Wintheiser with all in favor the Pond 13 and Pond 14 Aeration and Electric work were approved. 5-0

On MOTION by Mr. Mancini seconded by Mr. Wintheiser with all in favor the Pond Aerator Projects on Ponds 4, 5, 6, 8 and 14 as one project and 19 and 23 approved. 5-0

• A change on Site 23 was recorded.

C. Discussion and Vote on Shrub Planting for Aerator Sites

• Viburnum hedge planting is the most economical for aerator sites.

On MOTION by Mr. Daniels seconded by Mr. Mancini with all in favor Shrub/Viburnum Planting around seven approved aerator electrical box sites in an amount not to exceed \$1,000 were approved. 5-0

Let the record reflect Ms. Stewart joined the meeting telephonically.

D. Discussion of FY 2020 Budget

• Site 13 was signed off.

SIXTH ORDER OF BUSINESS

Engineer's Report

Ms. Stewart reported the following:

• The ponds behind San Marsala's water level have decreased.

unapproved

- Monitoring of lots will continue.
- Mr. Cipolina reported pond bank erosion and recommended stabilizing the bank by 600 feet.
- Ms. Stewart will explore other options to correct the issue.
- Discussion of storm drains ensued.

Let the record reflect Ms. Stewart left the meeting.

FOURTH ORDER OF BUSINESS

Manager's Report (Continued)

D. Discussion of FY 2020 Budget

- The FY 2020 Budget will be presented on May 14, 2019.
- Budget Discussion Ensued.
- Mr. Nanni suggested having the Inframark Accounting Manager present at the April 23, 2019 Workshop.
- The Board discussed having an agreement with the HOA to reimburse the HOA for mowing two ponds and one side of Nine-Eagle Road. The Board also directed Mr. Nanni to contact District Counsel with questions.

On MOTION by Mr. Mancini seconded by Mr. Watson with all in favor a high-water mark of no increase, and only possible decrease to the FY 2020 Budget was approved. 5-0

FIFTH ORDER OF BUSINESS

None.

SEVENTH ORDER OF BUSINESS

- Complaints of untrimmed bougainvillea were received.
- Mr. Watson reported complaints regarding unlit street lights were received.

EIGHTH ORDER OF BUSINESS

- A resident commented on Pond 14 electrical services.
- The Board executed the Star Electric project proposal.
- A resident commented on Pond 12.

3

Supervisor Requests

received.

Attorney's Report

Audience Comments

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Daniels seconded by Mr. Wintheiser with all in favor the meeting was adjourned. 5-0

Chairperson/Vice-Chairperson

3B.

WATERCHASE

Community Development District

Financial Report

March 31, 2019

Prepared by



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WATERCHASE

Community Development District

Financial Statements

(Unaudited)

March 31, 2019

Balance Sheet

March 31, 2019

-	ENERAL FUND		DEBT		TOTAL
•		•		•	
\$	113,237	\$	-	\$	113,237
	-		24,670		24,670
	~~~~~				
			-		205,827
			-		181,881
	551,417		-		551,417
	-		-		67,816
	-		721,128		721,128
	200		-		200
<b>\$</b> 1	1,047,564	\$	818,612	\$	1,866,176
\$	15,336	\$	-	\$	15,336
	24,670		-		24,670
	40,006		-		40,006
	200		-		200
	-		818,612		818,612
	64,439		-		64,439
	653,057		-		653,057
	150,000		-		150,000
	139,862		-		139,862
<b>\$</b> 1	1,007,558	\$	818,612	\$	1,826,170
	\$ \$	\$ 113,237 - 205,827 181,881 551,417 - 200 <b>\$ 1,047,564</b> \$ 15,336 24,670 <b>40,006</b> 200 - 64,439 653,057 150,000	GENERAL FUND  S    \$  113,237  \$    \$  113,237  \$    205,827  181,881  551,417    551,417  200  200    \$  15,336  \$    \$  15,336  \$    200  24,670  \$    200  2000  \$    \$  15,336  \$    2000  2000  \$    \$  15,336  \$    \$  15,336  \$    \$  15,336  \$    \$  15,336  \$    \$  15,336  \$    \$  15,336  \$    \$  15,336  \$    \$  39,862  \$	GENERAL  SERVICE    \$ 113,237  \$ -    205,827  24,670    205,827  -    181,881  -    551,417  67,816    551,417  721,128    200  721,128    200  -    \$ 15,336  \$ 818,612    \$ 24,670  -    \$ 15,336  \$ 15,336    24,670  -    \$ 15,336  \$ 15,336    200  -    \$ 15,336  \$ 818,612    200  -    \$ 15,336  \$ 15,336    \$ 24,670  -    \$ 15,336  \$ 15,336    \$ 24,670  -    \$ 15,336  \$ 15,336    \$ 24,670  -    \$ 24,670  -    \$ 2000  -    \$ 2000  -    \$ 818,612  -    \$ 64,439  -    \$ 653,057  -    \$ 139,862  -	GENERAL FUND  DEBT SERVICE FUND

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2019

ACCOUNT DESCRIPTION	A	NNUAL DOPTED UDGET	YEAR TO DA ACTUAL	TE	YTD ACTUAL AS A % OF ADOPTED BUD	 MAR-19 ACTUAL
REVENUES						
Interest - Investments	\$	3,500	\$5,	389	153.97%	\$ 808
Interest - Tax Collector		-	:	222	0.00%	-
Special Assmnts- Tax Collector		338,248	322,	702	95.40%	1,975
Special Assmnts- Discounts		(13,530)	(12,	646)	93.47%	(39)
Other Miscellaneous Revenues		-	:	250	0.00%	-
TOTAL REVENUES		328,218	315,	917	96.25%	2,744
EXPENDITURES						
Administration						
P/R-Board of Supervisors		9,000	10,	600	117.78%	1,800
FICA Taxes		689	:	811	117.71%	138
ProfServ-Arbitrage Rebate		600		-	0.00%	-
ProfServ-Dissemination Agent		1,000		-	0.00%	-
ProfServ-Engineering		9,000	8,	976	99.73%	1,516
ProfServ-Legal Services		8,000	2,	888	36.10%	175
ProfServ-Mgmt Consulting Serv		56,100	28,	050	50.00%	4,675
ProfServ-Special Assessment		9,000	9,	000	100.00%	-
ProfServ-Trustee Fees		4,337	4,	337	100.00%	-
ProfServ-Web Site Development		1,000	:	500	50.00%	83
Auditing Services		4,823	4,	800	99.52%	-
Postage and Freight		900		72	8.00%	10
Insurance - General Liability		9,390	7,	488	79.74%	-
Printing and Binding		1,500	:	217	14.47%	65
Legal Advertising		1,500	1,	134	75.60%	-
Misc-Bank Charges		200		1	0.50%	-
Misc-Assessmnt Collection Cost		6,764	6,	180	91.37%	18
Misc-Contingency		1,000	:	203	20.30%	-
Office Supplies		100		-	0.00%	-
Annual District Filing Fee		175		175	100.00%	 -
Total Administration		125,078		432	68.30%	 8,480

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2019

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	MAR-19 ACTUAL
Field				
Contracts-Wetland Mitigation	5,400	2,700	50.00%	450
Contracts-Lakes	21,012	10,506	50.00%	1,751
Contracts-Canal Maint/Cleaning	6,468	3,234	50.00%	539
Contracts-Aquatic Midge Mgmt	12,870	2,145	16.67%	-
Contracts-RTR Landscaping	9,070	4,535	50.00%	756
Electricity - Streetlighting	30,000	7,886	26.29%	611
R&M-Fountain	1,000	-	0.00%	-
R&M-Irrigation	3,000	-	0.00%	-
R&M-Lake	20,000	2,390	11.95%	-
R&M-Streetlights	14,400	9,442	65.57%	-
R&M-Landscape Pond Areas	1,200	-	0.00%	-
Misc-Contingency	78,720	55,026	69.90%	8,811
Total Field	203,140	97,864	48.18%	12,918

TOTAL EXPENDITURES	328,218	183,296	55.85%	21,398
Excess (deficiency) of revenues				
Over (under) expenditures	 -	 132,621	0.00%	 (18,654)
Net change in fund balance	\$ -	\$ 132,621	0.00%	\$ (18,654)
FUND BALANCE, BEGINNING (OCT 1, 2018)	874,937	874,937		
FUND BALANCE, ENDING	\$ 874,937	\$ 1,007,558		

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2019

ACCOUNT DESCRIPTION	Α	ANNUAL DOPTED BUDGET	Y	EAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	 MAR-19 ACTUAL
REVENUES						
Interest - Investments	\$	-	\$	349	0.00%	\$ 115
Special Assmnts- Tax Collector		737,129		703,250	95.40%	4,304
Special Assmnts- Discounts		(29,485)		(27,559)	93.47%	(85)
TOTAL REVENUES		707,644		676,040	95.53%	4,334
EXPENDITURES						
Administration						
Misc-Assessmnt Collection Cost		14,743		13,469	91.36%	39
Total Administration		14,743		13,469	91.36%	39
Debt Retirement Series A		446,000		-	0.00%	-
Interest Expense Series A		238,607		119,304	50.00%	 -
Total Debt Service		684,607		119,304	17.43%	 
TOTAL EXPENDITURES		699,350		132,773	18.99%	39
Excess (deficiency) of revenues						
Over (under) expenditures		8,294		543,267	6550.12%	 4,295
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance		8,294		-	0.00%	-
TOTAL FINANCING SOURCES (USES)		8,294		-	0.00%	-
Net change in fund balance	\$	8,294	\$	543,267	6550.12%	\$ 4,295
FUND BALANCE, BEGINNING (OCT 1, 2018)		275,345		275,345		
FUND BALANCE, ENDING	\$	283,639	\$	818,612		

## WATERCHASE

**Community Development District** 

## Supporting Schedules

March 31, 2019

#### Non-Ad Valorem Special Assessments (Hillsborough County Tax Collector - Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2019

								Allocatio	n By	/ Fund		
Date Received		Net Amt Rcvd		Discount / (Penalties) Amount		(Penalties)		Tax Coll Cost	Ge	neral Fund	D	ebt Service Fund
Assmnts Levie Allocation %	d For I	FY 2019						\$338,248 31%		\$737,129 69%		
11/07/18	\$	12,753	\$	683	\$	260	\$	4,305	\$	9,381		
11/16/18		89,590		3,809		1,828		29,953		65,275		
11/26/18		55,644		2,366		1,136		18,603		40,542		
12/06/18		732,026		31,124		14,939		244,739		533,350		
12/14/18		13,503		477		276		4,484		9,772		
01/03/19		40,107		1,251		819		13,266		28,910		
02/05/19		16,389		370		334		5,376		11,717		
03/07/19		6,098		57		124		1,975		4,304		
TOTAL	\$	966,109	\$	40,137	\$	19,717	\$	322,702	\$	703,250		
% COLLECTED								95%		95%		
TOTAL							\$	15,546	\$	33,879		

## Cash and Investment Report March 31, 2019

General Fund						
Account Name	Bank Name	Investment Type	<u>Maturity</u>	<u>Yield</u>	<u> </u>	<u>Balance</u>
Checking Acct - Operating	CenterState	Public Funds Checking	n/a sub	0.00% total	\$ \$	<u>113,237</u> 113,237
Certificate of Deposit Certificate of Deposit	BankUnited BankUnited	12 Month CD #6091 12 Month CD #6092	03/12/19 03/12/19 sub	1.55% 1.54% total	\$ \$ \$	102,913 102,913 205,827
Certificate of Deposit Certificate of Deposit	BankUnited BankUnited	18 Month CD #9121 18 Month CD # 3041	03/17/20 04/05/20 sub	2.43% 2.43% total	\$ \$ \$	79,278 102,604 181,881
Money Market Account Money Market Account	Centennial BankUnited	Business MMA Business MMA	n/a n/a	0.80% 1.75% total	\$ \$ \$	80,726 470,691 551,417
				GF Subtota	l \$	1,052,363

## Debt Service Fund

Account Name	Bank Name	Investment Type	<u>Maturity</u>	<u>Yield</u>	<u> </u>	<u> Balance</u>
Series 2017 Revenue Fund	US Bank	US Bank Open End CP	05/01/32	0.3%	\$	721,128
Series 2017 Reserve Fund	US Bank	US Bank Open End CP	05/01/32	0.3%	\$	67,816
				DS Subtotal	\$	788,944

Total \$ 1,841,306

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#### Waterchase CDD

Bank Reconciliation

Bank Account No.	5719	Centerstate Bank GF Checking	
Statement No.	3/19		
Statement Date	3/31/2019		
G/L Balance (LCY)	113,236.84	Statement Balance	113,236.84
G/L Balance	113,236.84	Outstanding Deposits	0.00
Positive Adjustments	0.00		
	·	Subtotal	113,236.84
Subtotal	113,236.84	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	113,236.84	Ending Balance	113,236.84
Difference	0.00		

Posting Document Document Date Type No.

Description

Cleared Amount Amount

Difference

## WATERCHASE Community Development District

#### Payment Register by Fund For the Period from 3/1/2019 to 3/31/2019 (Sorted by Check / ACH No.)

Fund No.	Check / ACH No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENE	RAL FUN	ND - 001						
001	001600	03/01/19	A & B AQUATICS INC	2019790	MAR AQUATIC SERVICE	Contracts-Wetland Mitigation	534049-53901	\$450.00
001	001600	03/01/19	A & B AQUATICS INC	2019790	MAR AQUATIC SERVICE	Contracts-Canal Maint/Cleaning	534115-53901	\$539.00
001	001600	03/01/19	A & B AQUATICS INC	2019790	MAR AQUATIC SERVICE	Contracts-Lakes	534084-53901	\$1,911.00
001	001601	03/01/19	INFRAMARK, LLC	38624	2/19 MANAGEMENT FEES	ProfServ-Engineering	531013-51201	\$4,675.00
001	001601	03/01/19	INFRAMARK, LLC	38624	2/19 MANAGEMENT FEES	Postage and Freight	541006-51301	\$11.43
001	001601	03/01/19	INFRAMARK, LLC	38624	2/19 MANAGEMENT FEES	Printing and Binding	547001-51301	\$20.95
001	001601	03/01/19	INFRAMARK, LLC	38624	2/19 MANAGEMENT FEES	ProfServ - Web Site Development	531047-51301	\$83.33
001	001601	03/01/19	INFRAMARK, LLC	38624	2/19 MANAGEMENT FEES	Misc-Contingency	549900-51301	\$14.13
001	001602	03/01/19	L&T BROTHERS, INC	6664	EXTERIOR PAINTING	R&M-Streetlights	546095-53901	\$8,811.00
001	001603	03/01/19	STRALEY ROBIN VERICKER	16797	GENERAL MATTERS THRU 2/15/19	Legal Advertising	548002-51401	\$75.60
001	001604	03/07/19	GREENPOINT PROPERTY SERVICES INC.	6279	3/19 LANDSCAPE MAINT	Contracts-RTR Landscaping	534346-53901	\$755.83
001	001605	03/12/19	GEOVIEW	27281	SURVEYING 9/7/18	Misc-Contingency	549900-53901	\$900.00
001	001606	03/12/19	L&T BROTHERS, INC	6643	EXTERIOR PAINTING	R&M-Streetlights	546095-53901	\$17,622.00
001	001608	03/12/19	VERTEX WATER FEATURES	12473	AERATION MAINT AGREEMENT	R&M-Lake	546042-53901	\$416.00
001	257	03/21/19	WATERCHASE CDD	031519	TRFR BU MMA TO CKING	Due From Other Funds	131000	\$45,000.00
001	DD134	03/12/19	TAMPA ELECTRIC	3/12/19-ACH	SERVICE FOR 11/22-12/21/18	Electricity - Streetlighting	543013-53901	\$461.71
001	DD138	03/20/19	TAMPA ELECTRIC	3/20/19-ACH-A	SERVICE FOR 1/22-2/21/19	Electricity - Streetlighting	543013-53901	\$1,408.08
001	001596	03/01/19	SALVATORE MANCINI	PAYROLL	March 01, 2019 Payroll Posting			\$184.70
001	001597	03/01/19	RICKY D. WINTHEISER	PAYROLL	March 01, 2019 Payroll Posting			\$184.70
001	001598	03/01/19	GEORGE A DANIELS, JR	PAYROLL	March 01, 2019 Payroll Posting			\$184.70
001	001599	03/01/19	MICHAEL W. ACHESON	PAYROLL	March 01, 2019 Payroll Posting			\$184.70
001	001609	03/14/19	SALVATORE MANCINI	PAYROLL	March 14, 2019 Payroll Posting			\$184.70
001	001610	03/14/19	RICKY D. WINTHEISER	PAYROLL	March 14, 2019 Payroll Posting			\$184.70
001	001611	03/14/19	GEORGE A DANIELS, JR	PAYROLL	March 14, 2019 Payroll Posting			\$184.70
001	001612	03/14/19	IAN WATSON	PAYROLL	March 14, 2019 Payroll Posting			\$184.70
001	001613	03/14/19	MICHAEL W. ACHESON	PAYROLL	March 14, 2019 Payroll Posting			\$184.70
							Fund Total	\$84,817.36

Total Checks Paid \$84,817.36

# **Fourth Order of Business**



**Community Development District** 

# Annual Operating and Debt Service Budget Fiscal Year 2020

Proposed Budget (Revision 5 - Meeting 5/14/19)

Prepared by:



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### SUPPORTING BUDGET SCHEDULES

2019-2020 Non-Ad Valorem Assessment Summary	
---------------------------------------------	--

Budget Narrative.....

## WATERCHASE

Community Development District

# **Budget Overview**

Fiscal Year 2020

## WATERCHASE

Community Development District

## **Operating Budget**

Fiscal Year 2020

#### WATERCHASE Community Development District

#### Summary of Revenues, Expenditures and Changes in Fund Balances Fiscal Year 2020 Proposed Budget

	ACTUAL	ACTUAL	ADOPTED BUDGET	BUDGET THRU		PROJECTED APR-	PROJECTED		ANNUAL BUDGET	
ACCOUNT DESCRIPTION	FY 2017	FY 2018	FY 2019		MAR-2019	SEP-2019	FY 2019		FY 2020	
REVENUES										
Interest - Investments	\$ 4,268	11,474	\$ 3,500	\$	5,389	\$ 5,389	\$ 10,778	\$	8,779	
Interest - Tax Collector	-	22	-		222	-	222		-	
Special Assmnts- Tax Collector	337,972	338,092	338,248		322,702	15,546	338,248		338,248	
Special Assmnts- Delinquent	-	433	-		-	-	-		-	
Special Assmnts- Discounts	(12,203)	(12,293)	(13,530)		(12,646)	-	(12,646)		(13,530)	
Other Miscellaneous Revenues	1,500	750	-		250	-	250		-	
TOTAL REVENUES	331,537	338,478	328,218		315,917	20,935	336,852		333,497	
EXPENDITURES										
Administrative	10.000	0.800	0.000		10,600	0.200	10,800		24.000	
P/R-Board of Supervisors FICA Taxes	10,000 765	9,800 750	9,000 689		10,600 811	9,200 704	19,800 1,515		24,000 1,836	
ProfServ-Arbitrage Rebate	600	600	600		-	704 600	600		600	
ProfServ-Dissemination Agent	-	2,000	1,000		_	1,000	1,000		1,000	
ProfServ-Engineering	49,379	23,626	9,000		8,976	27,527	36,503		25,000	
ProfServ-Legal Services	49,379 9,886	4,956	9,000 8,000		2,888	4,533	7,421		8,000	
ProfServ-Mgmt Consulting Serv	56,100	56,100	56,100		28,050	28,050	56,100		57,783	
ProfServ-Special Assessment	9,000	9,000	9,000		9,000	-	9,000		9,000	
ProfServ-Trustee	4,537	-	4,337		4,337	-	4,337		4,337	
ProfServ-Web Site Development	1,000	1,000	1,000		500	500	1,000		1,030	
Auditing Services	4,823	4,800	4,823		4,800	-	4,800		4,823	
Postage and Freight	912	266	900		72	72	144		900	
Insurance - General Liability	7,760	7,760	9,390		7,488	-	7,488		8,237	
Printing and Binding	173	309	1,500		217	217	434		500	
Legal Advertising	3,579	3,353	1,500		1,134	2,332	3,466		3,466	
Misc-Bank Charges	9	-	200		1	99	99		200	
Misc-Assessmnt Collection Cost	4,447	4,396	6,764		6,180	311	6,491		6,765	
Misc-Contingency	306	537	1,000		203	203	406		1,000	
Office Supplies	-	-	100		-	100	100		100	
Annual District Filing Fee	175	175	175		175	-	175		175	
Total Administrative	162,001	129,428	125,078		85,432	75,446	160,878		158,751	
Field										
Contracts-Wetland Mitigation	5,400	5,400	5,400		2,700	2,700	5,400		10,465	
Contracts-Lakes	21,012	21,012	21,012		10,506	10,506	21,012		21,012	
Contracts-Canal Maint/Cleaning	6,468	6,468	6,468		3,234	3,234	6,468		6,468	
Contracts-Aquatic Midge Mgmt	15,015	15,015	12,870		2,145	10,725	12,870		12,870	
Contracts-RTR Landscaping	9,070	9,420	9,070		4,535	4,535	9,070		9,070	
Electricity - Streetlighting	16,057	21,944	30,000		7,886	7,886	15,772		25,000	
R&M-Fountain	1,650	1,069	1,000		-	500	500		1,000	
R&M-Irrigation	-	1,258	3,000		-	1,500	1,500		3,000	
R&M-Lake	-	15,935	20,000		2,390	2,390	4,780		15,000	
R&M-Streetlights	11,229	23,628	14,400		9,442	7,987	17,429		17,000	
R&M-Landscape Pond Areas	-	300	1,200		-	600	600		1,200	
Misc-Contingency	996	10,241	78,720		55,026	8,694	63,720		43,662	
Misc - Interlocal Agreement	-	-	-		-	-	-		9,000	
Capital Outlay-Irrigation	-	15,640	-		-	-	-		-	
Reserve-Lake Embankm/Drainage	149,394	28,350	-		-	-	-		-	
Total Field	246,144	180,680	203,140		97,864	61,256	159,120		174,747	
TOTAL EXPENDITURES	408,145	310,108	328,218		183,296	136,703	319,999		333,497	

#### Summary of Revenues, Expenditures and Changes in Fund Balances Fiscal Year 2020 Proposed Budget

ACCOUNT DESCRIPTION	 CTUAL Y 2017	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	 ACTUAL THRU MAR-2019	A	ECTED PR- -2019	PR	TOTAL OJECTED Y 2019	в	NNUAL JDGET Y 2020
Excess (deficiency) of revenues Over (under) expenditures	 (76,608)	 28,370	-	 132,621		115,769)		16,853		
Net change in fund balance	 (76,608)	 28,370		 132,621		115,769)		16,853		
FUND BALANCE, BEGINNING	923,175	846,567	874,937	874,937		-		874,937		891,790
FUND BALANCE, ENDING	\$ 846,567	\$ 874,937	\$ 874,937	\$ 1,007,558	\$ ('	15,769)	\$	891,790	\$	891,790

#### Exhibit "A"

#### Allocation of Fund Balances

#### AVAILABLE FUNDS

	4	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2020	\$	891,790
Net Change in Fund Balance - Fiscal Year 2020		-
Reserves - Fiscal Year 2020 Additions		-
Total Funds Available (Estimated) - 9/30/2020		891,790

#### ALLOCATION OF AVAILABLE FUNDS

Total Unassigned (undesignated) Cash		\$	5,359
Total Allocation of Available Funds			886,431
	Subtotal		886,431
Reserves - Streetlights- 12.08.15 motion	(90,349)		150,000
Reserves - Streetlights-FY15	37,963		
Reserves - Streetlights-FY14	(7,427)		
Reserves - Streetlights-FY13	64,530		
Reserves - Streetlights	145,283		
Reserves - Lake Embankhiniv Drainage-1 110	72,200		033,037
Reserves - Lake Embankmnt/Drainage-FY17 motion Reserves - Lake Embankmnt/Drainage-FY18	26,622 42,260		653,057
Reserves - Lake Embankmnt/Drainage-11.09.16 motion	15,000		
Reserves - Lake Embankmnt/Drainage-FY16	47,963		
Reserves - Lake Embankmnt/Drainage-12.08.15 motion	90,349		
Reserves - Lake Embankmnt/Drainage-FY15	25,000		
Reserves - Lake Embankmnt/Drainage-5.12.15 motion	83,713		
Reserves - Lake Embankmnt/Drainage-FY14	25,000		
Reserves - Lake Embankmnt/Drainage-FY13	23,950		
Reserves - Lake Embankmnt/Drainage	273,200		
Operating Reserve		\$	03,374
Assigned Fund Balance		¢	83,374 ⁽¹⁾
Assisted Fund Delense			

#### <u>Notes</u>

(1) Represents approximately only 3 months of operating expenditures

Fiscal Year 2020

## REVENUES

#### Interest – Investments

The District earns interest on funds held in money market accounts and certificates of deposit.

#### Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

#### Special Assessment – Discount

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### EXPENDITURES

#### Administrative:

#### P/R Board of Supervisors

Chapter 190 of the Florida Statutes allows for a member of the Board of Supervisors to be compensated for a meeting attendance and to receive \$200 per meeting plus payroll taxes. The amount for the Fiscal Year is based upon all supervisors attending the meetings. FICA Taxes are calculated at 7.65% of gross payroll.

#### Professional Services-Arbitrage Rebate

The District has contracted with LLS to calculate the District's Arbitrage Rebate Liability on the Series of Benefit Special Assessment Bonds. The budgeted amount for the fiscal year is based on standard fees charged for this service.

#### Professional Services - Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with Rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

#### Professional Services-Engineering Fees

The District's engineer will be providing general engineering services to the District, i.e. attendance and preparation for monthly board meetings, review invoices, etc.

#### Professional Services-Legal Services

The District's legal counsel will be providing general legal services to the District, i.e. attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

#### Professional Services-Mgmt Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

#### Professional Services-Special Assessment

The District has contracted with Inframark Infrastructure Management Services for the collection of assessments, updating the District's tax roll and levying the annual assessment.

Fiscal Year 2020

#### Professional Services-Trustee

The District issued Series of Special Assessment Bonds that are deposited with a Trustee to handle all trustee matters. The annual trustee fee is based on standard fees charged.

#### Professional Services-Web Site Development

The District contracted with Inframark Infrastructure Management Services to maintain the Districts website & email addresses.

#### Auditing Services

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Fee is based on existing year's engagement letter.

#### Postage & Freight

Mailing of agenda packages, overnight deliveries, correspondence, etc

#### Insurance – General Liability

The District's General Liability & Public Officials Liability Insurance policy is with The Florida League of Cities, Inc. The Florida League of Cities, Inc. specializes in providing insurance coverage to governmental agencies. The amount is based upon similar Community Development Districts and a projected 10% increase.

#### Printing & Binding

Printing and Binding agenda packages for board meetings & agency mailings; printing of computerized checks, stationary, envelopes etc.

#### Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in a newspaper of general circulation.

#### Misc-Bank Charges

This represents SunTrust analysis fees which are paid monthly.

#### Misc- Assessment Collection Cost

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection <u>or</u> 2% on the amount of special assessments collected and remitted, whichever is greater. The cost was based on a maximum of 2% of the anticipated assessment collections.

#### Misc-Contingency

This represents any additional administrative expenditure that may not have been provided for in the budget.

#### Office Supplies

Miscellaneous office supplies required to prepare agenda packages.

#### **Annual District Filing Fee**

The District is required to pay an annual fee to the Department of Economic Opportunity Division of Community Development for \$175. This is the only expense under this category for the District.

Fiscal Year 2020

#### Field - Operations and Maintenance:

#### Contracts-Wetland Mitigation

The District is required to establish a surface water quality program which will consist of sampling and analysis from various points within the District as determined by the consulting engineer.

#### Contracts-Lakes

The District's lake maintenance contract will include aquatic weed control and water chemistry testing required by FEC plant management program.

#### Contracts-Canal Maint/Cleaning

The District will contract to maintain the canals located within the District.

#### Contracts-Aquatic Midge Management

The District contracted with Aquatic Systems to provide midge fly treatments six times a year per established schedule.

#### Contracts-RTR Landscaping

The District has contracted with Greenpoint Property Services to maintain the Racetrack Road median from the bridge.

#### Electricity-Streetlighting

Expenses related to TECO streetlighting usage for District facilities and assets based on historical costs.

#### R&M-Fountain

The expense of repairs and maintenance to the District's fountains.

#### R&M- Irrigation

Miscellaneous expenses to maintain irrigation.

#### R&M-Lake

The expense of repairs and maintenance to the lakes that are not planned for in the contract.

#### R&M-Streetlights

The expense of repairs and maintenance to streetlights.

#### R&M-Landscape Pond Areas

Represents expenses to maintain the landscape surrounding the lakes.

#### Misc-Contingency

This represents any additional field expenditure that may not have been provided for in the budget.

## WATERCHASE

Community Development District

## **Debt Service Budget**

Fiscal Year 2020

#### Summary of Revenues, Expenditures and Changes in Fund Balances

ACCOUNT DESCRIPTION	ACTUAL FY 2018	ADOPTED BUDGET FY 2019	ACTUAL THRU MAR-2019	PROJECTED APR- SEP-2019	TOTAL PROJECTED FY 2019	ANNUAL BUDGET FY 2020
REVENUES						
Interest - Investments	\$ 645	-	\$ 349	\$ 489	\$ 838	\$ 559
Interest - Tax Collector	139	-	-	-	-	-
Special Assmnts- Tax Collector	793,731	737,129	703,250	33,879	737,129	737,129
Special Assmnts - Delinquent	1,016	-	-	-	-	-
Special Assmnts- Discounts	(28,786)	(29,485)	(27,559)	-	(27,559)	(29,485)
TOTAL REVENUES	766,745	707,644	676,040	34,367	710,407	708,203
EXPENDITURES						
Administrative						
Misc-Assessmnt Collection Cost	10,320	14,743	13,469	678	14,147	14,743
Total Administrative	10,320	14,743	13,469	678	14,147	14,743
Non-Operating						
DS Costs-Miscellaneous	8,156,844		-	-	-	
Total Non-Operating	8,156,844	-	-	-		-
Debt Service						
Debt Retirement Series A	432,000	446,000	-	446,000	446,000	460,000
Interest Expense Series A	126,000	238,607	119,304	119,304	238,608	224,781
Interest Expense	3,500	-	-	-	-	-
Cost of Issuance Total Debt Service	239,856 801,356	684,607	- 119,304	- 565,304	684,608	- 684,781
Total Debt Service	001,330	004,007	119,304	505,504	004,000	004,701
TOTAL EXPENDITURES	8,968,520	699,350	132,773	565,981	698,754	699,524
Excess (deficiency) of revenues						
Over (under) expenditures	(8,201,775)	8,294	543,267	(531,614)	11,653	8,679
OTHER FINANCING SOURCES (USES)						
Interfund Transfer - In	348,120	-	-	-	-	-
Proceeds of Refunding Bonds	8,129,000	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	8,294	-	-	-	8,679
TOTAL OTHER SOURCES (USES)	8,477,120	8,294	-	-	-	8,679
Net change in fund balance	275,345	8,294	543,267	(531,614)	11,653	8,679
FUND BALANCE, BEGINNING	-	275,345	275,345	818,612	818,612	830,265
FUND BALANCE, ENDING	\$ 275,345	\$ 283,639	\$ 818,612	\$ 286,998	\$ 830,265	\$ 838,944

## WATERCHASE Community Development District

Date	Rate	Principal	Interest	ADS
11/1/2019			\$112,390.50	\$112,390.50
5/1/2020	3.10%	\$460,000.00	\$112,390.50	\$572,390.50
11/1/2020			\$105,260.50	\$105,260.50
5/1/2021	3.10%	\$475,000.00	\$105,260.50	\$580,260.50
11/1/2021			\$97,898.00	\$97,898.00
5/1/2022	3.10%	\$489,000.00	\$97,898.00	\$586,898.00
11/1/2022			\$90,318.50	\$90,318.50
5/1/2023	3.10%	\$505,000.00	\$90,318.50	\$595,318.50
11/1/2023			\$82,491.00	\$82,491.00
5/1/2024	3.10%	\$521,000.00	\$82,491.00	\$603,491.00
11/1/2024			\$74,415.50	\$74,415.50
5/1/2025	3.10%	\$537,000.00	\$74,415.50	\$611,415.50
11/1/2025			\$66,092.00	\$66,092.00
5/1/2026	3.10%	\$554,000.00	\$66,092.00	\$620,092.00
11/1/2026			\$57,505.00	\$57,505.00
5/1/2027	3.10%	\$572,000.00	\$57,505.00	\$629,505.00
11/1/2027			\$48,639.00	\$48,639.00
5/1/2028	3.10%	\$589,000.00	\$48,639.00	\$637,639.00
11/1/2028			\$39,509.50	\$39,509.50
5/1/2029	3.10%	\$608,000.00	\$39,509.50	\$647,509.50
11/1/2029			\$30,085.50	\$30,085.50
5/1/2030	3.10%	\$627,000.00	\$30,085.50	\$657,085.50
11/1/2030			\$20,367.00	\$20,367.00
5/1/2031	3.10%	\$647,000.00	\$20,367.00	\$667,367.00
11/1/2031			\$10,338.50	\$10,338.50
5/1/2032	3.10%	\$667,000.00	\$10,338.50	\$677,338.50
		\$7,251,000.00	\$1,670,621.00	\$8,921,621.00

# Debt Amortization

Fiscal Year 2020

#### REVENUES

#### <u>Interest – Investments</u>

The District earns interest on the monthly average collected balance for their trust accounts.

#### Special Assessment - Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year.

#### Special Assessment – Discount

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

#### Misc- Assessment Collection Cost

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection <u>or</u> 2% on the amount of special assessments collected and remitted, whichever is greater. The cost was based on a maximum of 2% of the anticipated assessment collections.

#### Principal Debt Retirement

The District pays regular principal payments annually in order to pay down/retire the debt.

#### Interest Expense

The District pays interest expense on the debt twice during the year.

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## WATERCHASE

Community Development District

## Supporting Budget Schedules

Fiscal Year 2020

## WATERCHASE

		Gen	eral Fund 00	1	Debt	Debt Service 2017		Total Ass	essments pe	r Unit	Platted	Bond	Prepaid
		FY 2020	FY 2019	Percent	FY 2020	FY 2019	Percent	FY 2020	FY 2019	Percent	Units	Units	Units
Village	Phase			Change	<u> </u>		Change			Change			
A-60'	1A	\$442.15	\$442.36	0%	\$766.84	\$766.84	0%	\$1,209.00	\$1,209.20	0%	44	44	0
A-60'	2-4	\$442.15	\$442.36	0%	\$935.41	\$935.41	0%	\$1,377.57	\$1,377.77	0%	63	62	0
B-45'	1A	\$442.15	\$442.36	0%	\$526.03	\$526.03	0%	\$968.18	\$968.39	0%	56	56	0
C-50'	1A	\$442.15	\$442.36	0%	\$606.55	\$606.55	0%	\$1,048.71	\$1,048.91	0%	46	46	0
C-50'	2-4	\$442.15	\$442.36	0%	\$681.05	\$681.05	0%	\$1,123.21	\$1,123.41	0%	55	55	0
D-90'	1A	\$442.15	\$442.36	0%	\$1,417.04	\$1,417.04	0%	\$1,859.20	\$1,859.40	0%	20	20	0
D-90'	2-4	\$442.15	\$442.36	0%	\$1,815.89	\$1,815.89	0%	\$2,258.05	\$2,258.25	0%	71	71	0
E-80'	1A	\$442.15	\$442.36	0%	\$1,191.28	\$1,191.28	0%	\$1,633.43	\$1,633.64	0%	41	41	0
E-80'	1B	\$442.15	\$442.36	0%	\$1,386.94	\$1,386.94	0%	\$1,829.10	\$1,829.30	0%	15	15	0
E-80'	2-4	\$442.15	\$442.36	0%	\$1,582.60	\$1,582.60	0%	\$2,024.76	\$2,024.96	0%	40	40	0
F-70'	2-4	\$442.15	\$442.36	0%	\$1,204.07	\$1,204.07	0%	\$1,646.23	\$1,646.43	0%	68	68	0
G-70'	2-4	\$442.15	\$442.36	0%	\$1,204.07	\$1,204.07	0%	\$1,646.23	\$1,646.43	0%	74	74	0
H-70'	1A	\$442.15	\$442.36	0%	\$958.74	\$958.74	0%	\$1,400.90	\$1,401.10	0%	40	40	0
тн	2-4	\$442.15	\$442.36	0%	\$386.57	\$386.57	0%	\$828.72	\$828.93	0%	132	132	0
											765	764	0

#### Comparison of Assessment Rates Fiscal Year 2020 vs. Fiscal Year 2019

** Allocation of Debt Years 1-10 at Interest Rate of 3.10%

# **4A**.

#### **RESOLUTION 2019-02**

### A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE WATERCHASE COMMUNITY DEVELOPMENT DISTRICT APPROVING THE BUDGET FOR FISCAL YEAR 2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW

WHEREAS, the District Manager has heretofore prepared and submitted to the Board a proposed operating and/or debt service budget for Fiscal Year 2020; a copy of which is attached hereto, and

WHEREAS, the Board of Supervisors has considered said proposed budget and desires to set the required public hearing thereon;

### NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE WATERCHASE COMMUNITY DEVELOPMENT DISTRICT;

1. The operating budget proposed by the District Manager for Fiscal Year 2020 is hereby approved as the basis for conducting a public hearing to adopt said budget.

2. A public hearing on said approved budget is hereby declared and set for the following date, hour and place:

Date:	August 13, 2019
Hour:	6:00 P.M.
Place:	Waterchase Clubhouse
	14401 Waterchase Boulevard
	Tampa, Florida

Notice of this public hearing shall be published in the manner prescribed in Florida Law.

Adopted this 14th day of May, 2019.

Chairman

Bob Nanni Secretary

# **4B**



Agenda Page42 GOVERNOR'S STERLING AWARD RECIPIENT

Jenne K. B.

April 19, 2019

Bob Nanni Waterchase CDD 2654 Cypress Ridge Boulevard, Suite 101 Wesley Chapel , FL 3354

Dear Bob Nanni,

As per F.S. 190.006, you'll find the number of qualified registered electors for your Community Development District as of April 15, 2019, listed below.

Community Development District	Number of Registered Electors
Waterchase CDD	1549

We ask that you respond to our office with a current list of CDD office holders by **June 1**st and that you update us throughout the year if there are changes. This will enable us to provide accurate information to potential candidates during filing and qualifying periods.

Please note it is the responsibility of each district to keep our office updated with current district information. If you have any questions, please do not hesitate to contact me at (813) 384-3944 or <u>ewhite@hcsoe.org</u>.

Respectfully,

Enjali White

Enjoli White Candidate Services Liaison